



**Job Title:** Ticket Scanner

**General Description:**

Ticket Scanners work directly with the Box Office and Security staff and are the first face of the venue. It is your responsibility to scan tickets at the gate, connect with patrons professionally and enthusiastically to welcome them into the venue.

**Duties/Responsibilities:**

- Greet customers in an enthusiastic, positive and friendly manner
- Verify and scan every ticket for entry to record accurate attendance information
- Develop a thorough knowledge of and become acclimated to the venue structures
- Direct patrons toward their correct seating section and answer questions regarding show night activities and event information
- Keep informed of shut-down and emergency evacuation procedures

**Qualifications:**

- Ability to work cooperatively and effectively with a wide variety of people including management and peers
- Ability to address and handle customer concerns courteously and respectfully
- Reliable, responsible, and dependable

**Physical Demands/ Working Environment:**

- Must be available for "ALL" show dates in the Season, from April – Labor Day
- Prolonged periods of standing, most of the shift
- Ability to work outside in varying temperatures, fast-paced environment and often loud
- Reliable transportation to and from work

*Cape Cod Melody Tent in Hyannis, MA and the South Shore Music Circus in Cohasset, MA, are sister venues, each with a 2300 seating capacity for all-ages. Our venues are seasonal and are tented outdoor theaters. We have been presenting national touring live music, children's theater, and comedy performances continuously for over 69 years.*

Apply online at <http://www.melodytent.org/contact/employment-opportunities/>

or <http://www.themusiccircus.org/contact/employment-opportunities/>